

Complete Test Reports and Technical Evidence Rules

GSQA-EVD-002 · 2.0 · 2026-10-19

1. Complete report-series inventory

List each report's number, version, issue date, laboratory, page count, attachments and related reports. Keep corrections, replacements, retests and relevant failed reports linked to the principal report.

2. Technical comparison annex

Record the clause, method, conditions, limit, unit, measured result, page reference and necessary uncertainty. Identify core items and explain their relationship to the product's principal use, quality or safety.

3. Currency and authenticity

Assess validity against the destination market's actual time limits and changes to standards and products; no artificial uniform expiry period applies. Check digital signatures, original provenance and report verification separately. A screenshot or seal alone does not establish authenticity.

4. Submit all reports in full

Provide the cover, every numbered page, methods, conditions, results, conclusions, limitations, attachments and revisions. Disclose relevant failures, deviations, corrective action and retesting together; do not select only passing results.

5. Match the product and market configuration

Check sample description, model, ratings, materials, critical components and software. For a report covering a series, state the coverage relationship; a similar appearance alone cannot extend its conclusions.

6. Trace measured results to standard clauses

For each basis of award, record the standard and edition, specific clause, limit direction and unit, test conditions, measured result and report page. Resolve non-comparability or outstanding differences before proceeding.

7. Assess currency against actual requirements

Check market-specific time limits, standard editions and product changes; there is no universal report age limit. Original electronic files are preferred and scans must be complete and legible. An image of a seal is not a verified digital signature.

8. Retain substantive test evidence in the public record

Published evidence must include result pages or charts authorised for disclosure, retaining the necessary scope, conditions and report identification. A cover cannot replace substantive content. Manage the full private file, public extract and redacted version separately.

9. Records, handling and corrections

Keep the application or case number, specific product and market, version applied, documents and page references, responsible personnel, material dates, reasons and formal notices relevant to this document. Handle personal data and trade secrets under access controls. Questions about a record may be raised through information correction, complaints or review by an entitled applicant. Submission alone does not change an existing decision or licence. The formal notice and current record govern the outcome.

10. Effective date, application and versions

Version 2.0 was published and took effect on 19 October 2026 and applies to relevant matters formally submitted after that date. Retain the original snapshot and rules for existing applications; notify substantive changes separately and apply transitional arrangements. Do not retrospectively add new conditions to historical decisions. Web and downloadable texts must agree. Identify superseded versions and record name or wording corrections separately from substantive amendments.